



REPOA

Invitation for Pre-qualification Notice

Pre-Qualification No: REPOA/PQ/G, W&NCS/2015

For

The Supply of Goods and Provision of Various Works and Non- Consultancy Services for the FY 2015

1. The REPOA has set aside funds towards the cost of **The Supply and Provision of various Goods, Works and Non Consultancy Services** for the financial year 2015.
2. REPOA now intends to pre-qualify qualified and eligible suppliers, contractors, and service providers for the said supply and provision of **Goods, Works and Non- Consultancy Services** as listed in paragraph 3. It is expected that invitations to bid will be made in **January 2015**
3. Pre-qualification will be conducted through the National Competitive Tendering (NCT) procedures specified in the **REPOA Procurement and Asset Management Manual, 2012** and is open to all registered firms and voluntarily formed joint ventures for the following goods, works and services:

<i>SN</i>	<i>Tender description</i>	<i>Tender Reference Number</i>
A	Goods and Supplies	
1.	Office Stationery and supplies (OSS)	REP/T01/2015/OSS
2.	Office furniture (OFF)	REP/T02/2015/OFF
3.	ICT equipment, accessories and software (ICT)	REP/T03/2015/ICT
B	Non-Consultancy Services	
1.	Air Travel Reservations and Ticketing (AT)	REP/T01/2015/AT
2.	Transport and Handling (TH)	REP/T02/2015/TH
3.	Insurance Brokerage (IB)	REP/T03/2015/IB
4.	Security Guard (SG)	REP/T04/2015/SG
5.	Catering (CAT)	REP/T05/2015/CAT
6.	Cleaning and Gardening (CG)	REP/T06/2015/CG

7.	Fumigation (FUM)	REP/T07/2015/FUM
8.	Editing of various Academic Publications (APE)	REP/T08/2015/APE
9.	Printing of various Publications (PP)	REP/T09/2015/PP
C	Civil Works	
1.	Building Repairs and Maintenance (BM)	REP/T01/2015/BM

4. Interested and eligible applicants may obtain further information from and inspect the pre-qualification documents at the **REPOA** at the indicated address below. A complete set of pre-qualification documents in English may be purchased by interested applicants and voluntarily formed joint ventures on the submission of a written application to the address below and upon payment of a non-refundable fee of TZS. 100,000.00 or any other freely convertible currency. The method of payment will be cash or bankers cheque in favour of the **Executive Director, REPOA.**
5. All Applicants must provide the following qualification information: **certified** copies of relevant professional registration certificates, valid business license, VAT/TIN registration and lists of reputable clients served for the last three years
6. Applications for pre-qualification should be submitted in sealed envelopes and delivered to the address below by or before **10.00am on Wednesday 28th January, 2015**, and be clearly marked "**Application for Pre-qualification for Tender No.....**["*Applicant to insert number and description of tender.*"]
7. Applications will be opened immediately thereafter in the presence of applicants' representatives who choose to attend.
8. All applications should be addressed to:

**The Executive Director,
REPOA,
Plot 157 Migombani Street,
Regent Estate,
P.O. Box 33223,
Dar es Salaam.**